



Ref No : AU/RO/Canteen-Committee/2025-26/26

Date: 02.04.2025

Adani University

Canteen Committee - Notification

This is to notify that a Canteen Committee has been established in Adani University, effective 01.04.2025:

Committee Members:

Sr No	Name	Designation and Department	Position	Contact No.	E-mail
1	Dr. Ajay Vyas	Associate Professor and Head, ICT	Chairperson	8758533735	ajay.vyas@adaniuni.ac.in
2	Dr. Gaurav Gill	Assistant Professor, CIE	Member Secretary	9785645889	Gourav.gill@adaniuni.ac.in
3	Dr. Namita Pragya	Assistant Professor & Dean, Energy	Member	9871343875	Namita.pragya@adaniuni.ac.in
4	Mr. Guru Iyer	Program office - FEST	Member	9099900872	Guru.iyer@adaniuni.ac.in
5	To be appointed	Program office - FMS	Member		
6	Ms. Shweta Parekh	Manager, CDC	Member	9726129990	Shweta.parekh@adaniuni.ac.in
7	Ms. Shreyanshi Sheth	Manager - Commercial	Member	6358858717	Shreyanshi.sheth@adaniuni.ac.in
8	Mr. Dilip Sindhav	Executive, Administration	Member	9427286109	Dilip.sindhav@adaniuni.ac.in
9	Mr. Vivek Parab	Assistant Manager, F&A	Member	9033058403	Vivek.parab@adaniuni.ac.in
10	4 members as nominated by student council				



Canteen Committee – Objective & Scope of Work

Objective:

The primary objective of the Canteen Committee is to ensure that the campus canteen operates effectively, efficiently, and in a way that meets the needs of the University's community. The committee aims to:

1. **Improve Food Quality and Variety:** Ensure that a diverse range of healthy, nutritious, and delicious food options are available to meet the dietary needs of all campus members.
2. **Promote Hygiene and Cleanliness:** Establish and enforce high standards for cleanliness and hygiene within the canteen to ensure the safety and well-being of all users.
3. **Monitor Service Standards:** Ensure that the service provided by the canteen is prompt, courteous, and efficient to ensure a positive dining experience for all stakeholders.
4. **Address Community Feedback:** Actively collect, review, and address feedback from students, staff, and faculty regarding their canteen experience.
5. **Suggest Fair Pricing:** The pricing for food and beverages is fair, reasonable, and aligned with the budgetary constraints of the campus community.
6. **Support Sustainability:** Advocate for environmentally friendly practices within the canteen, such as waste reduction, recycling, and the use of sustainable packaging.

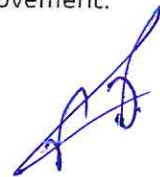
Scope of Work:

The Canteen Committee will focus on the following key areas of responsibility:

1. **Food Quality and Menu Management:**
 - o Regularly review and update the menu to ensure variety and balance, catering to different dietary preferences (vegetarian, vegan, gluten-free, etc.).
 - o Conduct periodic tasting sessions and quality checks to ensure food standards meet the required specifications.

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2. Hygiene and Cleanliness:
 - Monitor cleanliness of canteen facilities, including seating areas, kitchen, and food storage areas.
 - Establish protocols for routine cleaning and sanitization in alignment with health and safety guidelines.
3. Vendor Management:
 - Review and assess performance periodically.
 - Ensure that the canteen vendor comply with food safety and hygiene standards.
4. Customer Feedback and Improvement:
 - Collect feedback from students, faculty, and staff through surveys, suggestion boxes, or informal discussions.
 - Regularly review the feedback and suggest necessary improvements to the food or service quality.
5. Health and Safety Compliance:
 - Ensure that the canteen complies with all local food safety regulations and licensing requirements.
 - Regularly review and update health and safety procedures, including emergency protocols, food handling, and sanitation practices.
6. Sustainability Initiatives:
 - Promote environmentally friendly practices, such as reducing plastic use, composting food waste, and sourcing locally grown produce where possible.
 - Introduce initiatives for reducing the overall environmental impact of the canteen's operations.
7. Monthly Review Meetings:
 - The committee will meet once a month to discuss ongoing activities, review reports, and address any concerns or feedback.
 - Minutes of meetings (MoM) will be documented and shared with relevant stakeholders (Canteen committee members, Registrar, Provost and President office) to track progress and actions.
8. Reporting and Documentation:
 - The committee will maintain records of all meetings, actions, and feedback.
 - Periodic reports will be presented to the higher management about the canteen's performance, financial status, and areas of improvement.



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