

Work Allocation under the Student Affairs Committee

To foster a vibrant and well-rounded student experience, the Student Affairs Committee oversees and coordinates a variety of student activities across campus. The committee plays a pivotal role in enhancing student engagement, promoting leadership, and ensuring the overall welfare of the student community. Comprising dedicated faculty conveners and coordinators, the committee organizes diverse events, including sports, cultural, technical, and entrepreneurial activities. Through effective collaboration, the SAC aims to create a dynamic and inclusive environment that supports both academic and extracurricular excellence at Adani University.

Committee Structure:

Activity	Club Name	Club Owner	Faculty Convener	Faculty Coordinators
Cultural	RangVed - Cultural Club	Dr. Pratima Rai	Dr. Manju Raisinghani	Dr. Gourav Gill
	Literary Club			Ms. Nidhi Acharya
				Dr. Vandana Maurya
				Ms. Ashita Thakur
Technical Events	Science Club	Dr. Sunil Jha	Dr. Alok Kumar Singh	Dr. Vishal Pandey
	Robotics Club	Dr. Alok Kumar Singh		
	IOT Club	Dr. Ajay Kumar Vyas		
	Akruti Shilp Club	Dr. Sameer Patel & Dr. Partho Mukherjee		Dr. Ankur Kapoor
	Nirman Club	Dr. Ankur Kapoor & Dr. Aman Deep Gupta		
	Cyber Security Club	Dr. Ritika Ladha		
Professional Bodies	ASPDC Club	Dr. Nikita Joshi	Dr. Vaishali Chourey	Dr. Vishal Lad
	AWS Cloud Club	Dr. Vaishali Chourey		Ms. Aarti Singh
	AWS Community	Dr. Vaishali Chourey		



Management Clubs	Joules Club	Dr. Namita Pragya	Dr. Riya Mehta	Ms. Meera Shah
	Gati (गति) Club	Prof. Rachna Gangwar & Dr. Preeti Rathi		
	Cityscape Club	Dr. Riya Mehta		
	Shastra Club	Dr. Riya Mehta		
	JurisTalk Club	Dr. Manju Raisinghani		
	Marketing Mavericks Club	Mr. Karan Radia		
	Nexus Club	Dr. Aarti Singh		
	Film Club	Dr. Baishali Mitra		
Start-up, Innovation and Entrepreneurship	StratEdge Club	Dr. Vidya Mohan	Dr. Jignesh Thaker	Dr. Raj Jadhav
	Student Startup and Innovation Club	Dr. Jignesh Thaker		Dr. Partho Mukherjee
				Dr. Vidhya Mohan
SRISTI Network	Social Activity (SRISTI) Club	Dr. Vaishali Chourey	Dr. Vaishali Chourey	Dr. Krupali Donda
Sports	NA	NA	Dr. Sameer Patel	Dr. Tejas Modi
				Dr. Gaurav Saraf
				Dr. Aman Deep Gupta
				Dr. Mani Shekhar Gupta
				Dr. Diya Vadhwani
				Dr. Aadil Zaman
UGC & Government Related Activities/ Events	NA	NA	Dr. Diya Vadhwani	Dr. Krupa Purohit
				Mr. Karan Radia
Adjunct Team				
Procurement and Support	NA	NA	Ms. Shreyanshi Sheth	Mr. Jaydeep Gidhvani
				Ms. Vidhi Donga
				Mr. Dilip Sindhav
				Mr. Tushar Bariya
Branding, Media and Communication	Media Club	Mr. Anshul Bhawsar	Mr. Anshul Bhawsar	Mr. Sagar Velani

The above committee will report to the Student Affairs Coordinator(s) following the established standard operating procedures.



Proposal Submission:

- Club Owners must submit a detailed proposal for any event/activity to the Faculty Convener well in advance.
- The proposal must include:
 - Objective of the event
 - Budget estimate
 - Logistics and execution plan
 - Expected outcomes
 - Proposed timeline.

Approval Process:

- The Faculty Convener will review the proposal and present it to the SAC team for approval.
- Once approved, the Faculty Convener will inform the Club Owner.
- The Faculty Coordinator will assist the Convener with execution and documentation as needed.

Reporting:

- Club Owners are required to submit detailed biannual reports of all events/activities to the Faculty Convener.
- Each report should include:
 - Event objectives
 - Attendance (with data)
 - Outcomes and impact
 - Challenges faced
 - Geotagged photographs
 - Approved NFA and budget utilization sheet (if applicable)

University-Level Events:

- All university-level student events will be fully coordinated by the respective Faculty Convener.
- Responsibilities of the Faculty Convener:
 - Planning and execution
 - Approvals (e.g., NFA, procurement)
 - Inter-departmental coordination
 - Liaising with administration, finance and any external stakeholders
 - Preparing documentation required for IQAC submission
- The Faculty Coordinator will provide full administrative and executional support for these events.

Communication Protocol:

- All SAC-related communication must be conducted via the official SAC email ID.
- Use of personal or departmental emails for SAC matters is strictly discouraged.
- All meeting minutes, circulars, event confirmations, and approvals will be shared only through the official SAC channel.





NB: For any clarification regarding communication channels, please reach out to the Student Affairs Coordinator(s).

Proposed By:

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Student Affairs Coordinator

Review and Concurred By:

A handwritten signature in blue ink, appearing to be "A. S.", written over a horizontal line.

Registrar

Approved By:

A handwritten signature in blue ink, appearing to be "R. P. H.", written over a horizontal line. To the right of the signature, the date "22/1/25" is written.

Provost

Copy to: Provost Office, Registrar Office, IQAC Office, Dean-FEST, Dean-FMS, Dean-FOS, Dean-Academics, HoDs/Program Chair, Program Office-FEST, Program Office-FMS.

